



# agriculture, forestry & fisheries

Department:  
Agriculture, Forestry and Fisheries  
REPUBLIC OF SOUTH AFRICA

## APPLICATION FOR A LICENCE REGARDING TREES IN NATURAL FORESTS

[SECTION 7(1) OF NATIONAL FORESTS ACT, 1998, AS AMENDED]

*PLEASE READ CAREFULLY*

### This form

If you want to –

- (a) cut, disturb, damage or destroy an indigenous tree in a natural forest, or
  - (b) possess, collect, remove, transport, export, purchase, sell, donate or in any other manner acquire or dispose of any tree, or any forest product derived from a tree, which was cut, disturbed, damaged or destroyed in a natural forest,
- you must complete this form (in PRINTED LETTERS and BLACK INK) and send or deliver it to the nearest Forestry office of the Department of Agriculture, Forestry, and Fisheries.

### Exemptions from licensing

Certain of the abovementioned activities, or parts of a tree in a natural forest or its products, may from time to time be exempted from licensing, as published in the Government Gazette. Enquiries regarding exemptions can be made at the nearest Forestry office of the Department of Agriculture, Forestry, and Fisheries.

### Other laws

A licence issued under the National Forests Act, 1998, does not exempt you from the provisions of other laws.

If, for example –

- (a) what you want to do is identified as an activity under section 24 of the National Environmental Management Act, 1998 (Act No. 107 of 1998), or
- (b) you want to cultivate virgin soil, as covered by the Conservation of Agricultural Resources Act, 1983 (Act No. 43 of 1998),

you must also get permission under those laws.

LIST OF POSSIBLE ACTIVITIES	Mark with X	Parts of form to be completed	LIST OF POSSIBLE ACTIVITIES	Mark with X	Parts of form to be completed
<b>Application for:</b>			<b>Application for:</b>		
Prune, de-limb or in any other way damage forest trees		<b>A, B</b>	Sell or donate timber derived from cut, damaged or destroyed forest trees		<b>A, I</b>
Disturb forest trees ( <i>e.g. by excavations for buildings or earth moving operations</i> )		<b>A, C</b>	Harvest non timber produce derived from forest trees ( <i>e.g. bark, fruit, seed</i> )		<b>A, J</b>
Cut, destroy, and/or remove forest trees to change the land use ( <i>e.g. convert forest to agriculture or infrastructure development</i> )		<b>A, D</b>	Transport, move, or export non timber produce derived from forest trees ( <i>e.g. bark, fruit, seed</i> )		<b>A, K</b>
Selectively cut or remove trees from the forest canopy ( <i>e.g. if you want to remove individual trees from amongst other trees</i> )		<b>A, E</b>	Transport, move, or export transplanted trees/seedlings		<b>A, L</b>
Selectively cut or remove trees from the forest understorey ( <i>e.g. if you want to remove individual trees/seedlings from amongst other trees</i> )		<b>A, F</b>	Transport, move, or export timber derived from cut, damaged or destroyed forest trees		<b>A, L</b>
Selectively cut or remove trees from the forest according to an approved sustainable harvesting plan		<b>A, G</b>	Purchase, receive or possess timber derived from cut, damaged or destroyed forest trees		<b>A, M</b>
Use timber derived from cut, damaged or destroyed forest trees		<b>A, H</b>	Purchase, receive or possess transplanted trees/seedlings		<b>A, M</b>

<b>A</b>	<b>PARTICULARS OF APPLICANT AND GENERAL INFORMATION</b>
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Indicate in the space provided below whether you are the owner of the land on which the trees occur, or of a business engaged in disposing of trees and/or their products, or whether you represent the owner of such land or business *(Mark with X)*.

Owner:  Representative:

If not the owner, attach proof that you are a duly authorized representative / proxy of the owner(s), and provide the following particulars of the applicant, landowner or owner(s) of a business. If applicant is also the owner, complete both applicant and land / business owner fields, but contact details need not be duplicated.

Name of <b>applicant</b>											
ID Number / Passport Number†											
Postal address											
Residential address											
Fax number											
Telephone number											
Cellular phone number											
E-mail address											
Gender:			M	F	Race:		Black	White	Coloured	Indian	
<i>(Mark with X)</i>					<i>(Mark with X)</i>						
<b>† ATTACH A CERTIFIED COPY OF YOUR IDENTITY DOCUMENT / PASSPORT TO THIS APPLICATION FORM</b>											

Name of <b>landowner</b>											
Name of <b>business owner</b>											
ID Number / Passport Number											
Name of <b>business</b>											
Postal address											
Residential address											
Fax number											
Telephone number											
Cellular phone number											
E-mail address											
Gender:			M	F	Race:		Black	White	Coloured	Indian	
<i>(Mark with X)</i>					<i>(Mark with X)</i>						

**If relevant to the activity applying for, identify the land on which the tree or trees occur(s):**

Supply detail information, e.g. province, district or town\*, property names\* and numbers\*, name of forest, where applicable and relevant *(Marked with asterisk \* is compulsory information)*


**Attach a copy of a 1: 10 000, 1:50 000 or similar suitable topo-cadastral or orthophoto map showing the location of the forest**

For what period is the licence required?

**B PRUNE, DE-LIMB, OR IN ANY OTHER WAY DAMAGE FOREST TREES**

*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)*

a) For what purpose? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b) Name the tree/trees: \_\_\_\_\_

\_\_\_\_\_

c) How many trees? \_\_\_\_\_

d) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single-stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

e) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**C DISTURB TREES**

*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)*

a) For what purpose? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b) Name the trees \_\_\_\_\_

c) How many trees? \_\_\_\_\_

d) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<b>D</b>	<b>CUT, DESTROY AND/OR TRANSPLANT FOREST TREES TO CHANGE THE LAND USE</b>
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*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)*

a) State whether it is for agriculture, development of infrastructure, clearing of firebreaks, etc., and provide reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Name the trees \_\_\_\_\_

c) How many trees/how large the area? \_\_\_\_\_

d) Give a description of the characteristics of the forest/trees to be cleared (e.g. scrub forest, high forest, disturbed or undisturbed forest): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f) Attach sketch plan and description to illustrate how trees will be affected by development.

<b>Sketch plan attached?</b> <i>(Mark with X)</i>	yes	no
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g) Attach approved building plans and other documentary evidence of compliance with other legislation governing changes in land use

<b>Documents attached?</b> <i>(Mark with X)</i>	yes	no
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<b>E</b>	<b>SELECTIVELY CUT OR REMOVE TREES FROM THE FOREST CANOPY*</b>
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*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)  
[\*The top layer formed by the crowns of the mature trees]*

a) For what main purpose? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b) Name the trees \_\_\_\_\_

\_\_\_\_\_

d) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Approximate number of trees \_\_\_\_\_

<b>F</b>	<b>SELECTIVELY CUT OR REMOVE TREES FROM THE FOREST UNDERSTOREY*</b>
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*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)  
[\*Trees and shrubs that grow underneath the forest canopy]*

a) For what main purpose? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b) Name the trees \_\_\_\_\_

\_\_\_\_\_

d) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Approximate number of trees \_\_\_\_\_

**G SELECTIVELY CUT OR REMOVE TREES FROM THE FOREST ACCORDING TO AN APPROVED SUSTAINABLE HARVESTING PLAN**

*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)*

a) For what main purpose? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b) Name the trees \_\_\_\_\_

\_\_\_\_\_

d) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Approximate number of trees \_\_\_\_\_

**H USE TIMBER DERIVED FROM FOREST TREES**

*(I.e. relating to trees cut, destroyed or damaged in Parts D, E, F & G above, or lying dead trees)*

a) For what purpose? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b) Name the tree/trees \_\_\_\_\_

\_\_\_\_\_

c) Is the timber from live or dead trees? (state): \_\_\_\_\_

d) Estimated mass/volume/number of trees/logs/bundles/loads, etc.:

\_\_\_\_\_

e) Is processing involved, and if so, describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**I** **SELL OR DONATE TIMBER DERIVED FROM FOREST TREES**

*(I.e. relating to trees cut, destroyed or damaged, and used, in Parts D, E, F, G & H above, or lying dead trees)*

a) Name the tree/trees \_\_\_\_\_

\_\_\_\_\_

b) Name the source of the timber \_\_\_\_\_

\_\_\_\_\_

c) Estimated mass/volume/number of trees/logs/bundles/loads, etc.:

\_\_\_\_\_

d) Provide name and address of buyer/donee: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- **Attach a list of buyers with their addresses, and contact particulars, if relevant, e.g. if you are reselling firewood to retailers.**

<b>List of retailers attached?</b> <i>(Mark with X)</i>	yes	no
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**J** **HARVEST PRODUCE OTHER THAN TIMBER\*, DERIVED FROM FOREST TREES**

*(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)  
(\* E. g. bark, fruit, seed)*

a) Describe produce \_\_\_\_\_

\_\_\_\_\_

b) Name the trees \_\_\_\_\_

\_\_\_\_\_

c) Describe the harvesting method \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d) How many trees are involved? \_\_\_\_\_

e) Is it for own use or to sell to someone? \_\_\_\_\_

f) Estimated quantity of product: \_\_\_\_\_

<b>K</b>	<b>TRANSPORT, MOVE, OR EXPORT PRODUCE OTHER THAN TIMBER, DERIVED FROM FOREST TREES</b>
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a) Name the tree/trees \_\_\_\_\_  
 \_\_\_\_\_

b) Name the produce: \_\_\_\_\_

c) From where? (specify forest, property, owner, country, etc.) \_\_\_\_\_  
 \_\_\_\_\_

d) To where? (specify country, destination, buyer, processor, etc.) \_\_\_\_\_  
 \_\_\_\_\_

e) Estimated mass/volume/bags /loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):

\_\_\_\_\_

- ***Attach copy of licence issued to owner of property to harvest produce other than timber, derived from forest trees. In the case of non-wood produce of a forest species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that such produce was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.***

<b>Copy of licence / documentary evidence attached?</b> <i>(Mark with X)</i>	yes	no
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<b>L</b>	<b>TRANSPORT, MOVE, OR EXPORT TRANSPLANTED TREES/SEEDLINGS OR TIMBER DERIVED FROM FOREST TREES</b>
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a) Name the tree/trees \_\_\_\_\_  
 \_\_\_\_\_

c) In what form? (trees/seedlings, logs, edged logs, beams, planks, poles, firewood, &c.) \_\_\_\_\_  
 \_\_\_\_\_

c) From where? (specify forest, property, owner, country, etc.) \_\_\_\_\_  
 \_\_\_\_\_

d) To where? (specify country, destination, buyer, sawmill, etc.) \_\_\_\_\_  
 \_\_\_\_\_



e) Estimated mass/volume/number of trees/logs/bundles/loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):

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- **Attach copy of licence issued to owner of property to cut, destroy or transplant forest trees/seedlings, and/or to use timber. In the case of timber of a forest species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that timber was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.**

<b>Copy of licence / documentary evidence attached?</b> (Mark with X)	yes	no
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<b>M</b>	<b>PURCHASE, RECEIVE OR POSSESS TRANSPLANTED TREES/SEEDLINGS OR TIMBER DERIVED FROM FOREST TREES</b>
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a) From where/whom? (specify forest, property, owner, seller, country)\_\_\_\_\_

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b) Name the trees \_\_\_\_\_

c) In what form? (trees/seedlings, logs, edged logs, beams, planks, poles, firewood, etc.)

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d) How acquired? (mention if it has been/will be bought, or has been/will be received as a donation/free of charge)

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e) Estimated mass/volume/number of trees/logs/bundles/loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):

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- **Attach copy of licence issued to owner of property to cut, destroy or transplant forest trees/seedlings, or to use timber. In the case of timber of a forest species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that timber was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.**

<b>Copy of licence / documentary evidence attached?</b> (Mark with X)	yes	no
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<b>Was a licence, such as you are applying for, granted to you before?</b> (Mark with X)	yes	No
(If yes, provide the licence number) <b>Licence No.:</b>		



